



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday June 18, 2014

REGULAR MEETING 7:00 P.M.

1800 Willow Lake Road, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Simon

Pledge of Allegiance – Led by President Simon

Roll Call – All Present with the exception of Director Graves

#### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

#### C. PRESENTATIONS

None

#### D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

#### E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT minutes of previous special meeting dated June 4, 2014

2. DRAFT minutes of previous regular meeting dated June 4, 2014

3. Approve Register of District Invoices

4. Annual Audited Financial Statements for FY 2012-13

5. Approval of Second Amendment to Employment Contract between the Town of Discovery Bay and the General Manager

6. Annual Discovery Bay Lighting and Landscape Zone #8 Appropriations Limit for FY 2014-15 – Adopt and Approve Resolution No. 2014-12

**Motion by:** Director Pease to approve the Consent Calendar

**Second by:** Director Wiesen

**Vote** – Motion Carried – AYES: 4 – President Simon, Vice-President Steele, Director Pease, Director Wiesen, NOES: 0, ABSENT: 1 – Director Graves

#### F. BUSINESS AND ACTION ITEMS

1. **Consideration of Annual Fiscal Year 2014-15 and Fiscal Year 2015-16 Operating, Capital and Revenue Budgets and Adoption of Resolution 2014-13**

**General Manager Howard** – Provided the details of item F-1. There was discussion between the General Manager and the Board.

**Parks and Landscape Manager Perez** – Provided additional details of item F-1. There was discussion between the Board, the General Manager, and the Parks and Landscape Manager.

**Motion by:** Director Pease to approve the FY 2013-14 Operating, Capital and Revenue Budgets and Adopt Resolution 2014-13

**Second by:** Vice-President Steele

The discussion continued between the Board, the General Manager, and the Parks and Landscape Manager.

**Vote:** Motion Carried – AYES: 4 – President Simon, Vice-President Steele, Director Pease, Director Wiesen, NOES: 0, Absent: 1 – Director Graves

**2. Approve Contract to Sierra Nevada Construction, Inc. for Slurry Seal of various recreational area facilities**

**Parks and Recreation Manager Perez** – Provided the details of item F-2. There was discussion between the General Manager, the Board, and the Parks and Recreation Manager

**Motion by:** Director Pease to award contract to Sierra Nevada Construction Inc., in the amount not to exceed \$45,826.00 for repair work (Slurry, Striping and Crack Fill) of various recreational area facilities; and authorize the General Manager to execute all contracts or purchase orders.

**Second by:** Director Wiesen

**Vote:** Motion Carried – AYES: 4 – President Simon, Vice-President Steele, Director Pease, Director Wiesen, NOES: 0, ABSENT: 1 – Director Graves

**G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

None

**H. VEOLIA REPORT**

**1. Veolia Report for the month of April**

**2. Veolia Report for the month of May**

**Project Manager Berney Sadler** – Provided the details of the May 2014 Monthly Operations Report and introduced the new Maintenance Supervisor. There was discussion between the Project Manager, the General Manager, and the Board.

**I. MANAGER'S REPORTS – Discussion and Possible Action**

**1. Dog Park**

**Parks and Recreation Manager Perez** – Provided the details of item I-1. There was discussion between the Parks and Recreation Manager, the General Manager, and the Board. There was one Public Comment Speaker.

**J. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

**1. National Pollutant Discharge Elimination System (NPDES) Permit Update**

**General Manager Howard** – Provided the details of item J-1. Provided details of the Invasive Aquatic Weeds meeting dated July 8, 2014 beginning at 6:30 p.m.

**K. DISTRICT LEGAL COUNSEL REPORT**

None

**L. COMMITTEE UPDATES – Discussion and Possible Action**

None

**M. CORRESPONDENCE – Discussion and Possible Action**

**1. R – State Route 4 Bypass meeting minutes dated March 13, 2014**

**2. R – East Contra Costa County Fire Protection District meeting minutes dated May 5, 2014**

**3. R – Byron Municipal Advisory Council meeting minutes dated May 15, 2014**

**N. PUBLIC RECORD REQUESTS RECEIVED**

None

**O. FUTURE AGENDA ITEMS**

**1. Parked cars at the Community Center for sale - (Tow company to add signs)**

**P. ADJOURNMENT**

The meeting adjourned at 7:50 p.m. to the next Regular meeting dated July 2, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 06.23.14

<http://www.todb.ca.gov/content/agenda-and-minutes/>